



Volunteers Hours for Offset Funding Skill Codes Definitions

Volunteer Hours carried out by any individual are recorded under the Skill Category Code heading relevant to the **nature of the work** undertaken by that person regardless of their Personal Trade, Skills or Professional Status

Skill Category Codes

| R = Routine <i>The 'Routine Manual Labour' or 'Unskilled' category</i> | C = Certificated <i>The 'Skilled' or 'Recognised Trade' category</i> | P = Professional <i>The 'Executive Level' or 'Expert' category</i> |
|--|---|--|
| <i>Describes routine, low level, unskilled tasks performed by persons who have neither had, nor require, specialised or structured training recognized by an official qualification or certification body.</i> | <i>Describes tasks, roles & activities performed by persons who have received recognised training in a specialised skill pursued in a trade or occupation. For CCT purposes it also applies to those charged with Activity or Team Leadership or other middle management responsibilities.</i> | <i>Describes roles & responsibilities performed by those involved in the application of administrative or managerial authority within or for the CCT. It refers to those persons who have carried out nationally accepted specialised study & high level advanced learning towards recognized qualifications to pursue a 'profession' or occupation requiring expert knowledge. Includes those holding a position of high responsibility within CCT.</i> |
| Trip Boat - Cabin & Bankside crew | Scaffolder | CCT Trust Council or CCT Trading Company Director |
| Heritage Centre staff | Machine shop skills | Civil Engineering |
| Roadshow Sales staff | Wood working skills | Electrical Engineering |
| Attendees at technical meetings | Team leader - all types. | Project Management |
| Any task requiring CCT mentor or safety training e.g. general labouring, grass cutting, undergrowth clearance, strimming, cement mixing. | Any task requiring the "waterway recovery group card". e.g. CCT vehicle driving. | Mechanical Engineering |
| | Any task requiring a national certification e.g. chainsaw. | Financial Management |
| | Chairman of a Technical meeting | Consultancy |
| | Trip boat Operations Manager | |
| | Boat steerer | |
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